

NextStep Recycling

Computer Application Instructions For Individuals

Individual Applicants **MUST** be referred by a human service provider/teacher

NextStep Recycling is a non-profit computer refurbishing and recycling organization. We are dedicated to providing refurbished computer equipment to schools, non-profit organizations, and economically and/or physically disenfranchised individuals. In addition, we serve the community and the environment by recycling obsolete/nonrepairable donated electronic equipment. We are able to provide computers to the public by refurbishing used computer equipment for which businesses, corporations, and individual donors no longer have a use. In order to keep our expenses at a minimum, any equipment we donate to you must be picked up by arrangement, at our warehouse in Eugene, OR.

COMPUTER MUST BE PICKED UP WITHIN TWO WEEKS OF CALL FROM NEXTSTEP. WE DO NOT HAVE THE ABILITY TO STORE COMPUTERS LONG TERM. IF YOU DO NOT PICK UP WITHIN TWO WEEKS, THE COMPUTER WILL BE GIVEN TO THE NEXT RECIPIENT ON OUR WAITING LIST.

There is an administration fee of \$50.00 per donated PC/Mac computer.
This fee cannot be waived.

Send completed application to:

NextStep Recycling Attn: INDIVIDUAL PLACEMENTS 2101 W. 10TH Ave Eugene, OR 97402
(541) 686-2366 Tax ID# 68-0506282 Email: placements@nextsteprecycling.org

PLEASE NOTE THERE IS A WAITING LIST OF PRIOR APPLICANTS. RECIPIENTS ARE ASKED TO HAVE A COMPUTER BUDDY TO HELP THEM GET STARTED.

APPLICATION CAN NOT BE PROCESSED WITHOUT THE FOLLOWING INFORMATION:

Organization Name, Job Title, of Human Service Provider or referring teacher:

ORGANIZATION/BUSINESS: _____

Program Leader Name: _____ **TITLE:** _____

Federal ID#: _____ **Phone:** _____

Human Service Provider/Teacher Phone: () _____

PROVIDER MUST SIGN THE BACK OF THIS FORM

What purpose will the computer be used for? _____

How did you learn about our organization? _____

Which target population is your client or student a part of? Please list. (We place computers with the following populations: Children and adults living in foster care, persons who experience disabilities, migrant workers and their families, homebound/bed-bound individuals, low income elders, youths and adults living in poverty, families leaving domestically violent relationships, chronically ill individuals, other marginalized individuals {please specify}).

If you are referring a person who has a low income, please state their income.

Target Population: _____

Income Level: \$ _____ a month, supporting _____ family members

Has your client or student ever received equipment from NextStep Recycling before?

NO _____ YES _____ What was received? _____

What type of computer operating system would best suit your client or student's needs?
(Please check only one platform)

Macintosh platform _____ Macintosh computer without operating system _____

PC Windows platform _____ PC computer without operating system _____

PC Linux platform _____

Other hardware (if item requested is available, we will provide it) _____

Name of Applicant: _____

Address: _____

City: _____ **State:** _____ **Country:** _____ **Zip Code:** _____

Phone Number: () _____ **Email address:** _____

Number of children in the home: _____ **ages:** _____

Statement of Confidentiality: It is understood that no one, other than NEXTSTEP RECYCLING authorized staff will be privy to this information except as may be authorized by law. I am applying for recycled computer equipment because I cannot obtain computer equipment. The information on this application is true to the best of my knowledge.

SIGNED (Referring human service provider/teacher) _____ **DATE:** _____

SIGNED (recipient): _____ **DATE:** _____

Please send NextStep Recycling a letter describing how the computer was used/benefited you.